

ASHLEY WALDEN

11143 Shiplside Ln NW Apt. N103, Silverdale, WA 98383

Cell: (360) 471-5043 Email: gohl.ashley@gmail.com

Twitter: @AshleyGohl Blog: younglifetraveler.wordpress.com

Digital Portfolio: <https://southernsjc.net/ashleyg/resume/>

SUMMARY

Published journalist and positive office clerk who has written feature articles, short stories, editorial pieces and investigative articles, as well as editor for departmental newsletters and copy editor for a college campus newspaper and student clerk for the CIO Navy department working with computer technology.

EDUCATION

Bachelor of Science: Mass Communication (Writing/Editing)

Southern Adventist University—Collegedale, TN

Graduated—May 2014, Cum Laude, Dean's List

- Photojournalism
- Publication Editing
- Magazine & Feature Article Writing
- Expository Writing
- Mass Communication and Society
- Advanced Creative Writing
- Publication Tools & Techniques
- Public Relations Principles & Theory
- Advanced News Reporting
- Communication Research
- Mass Media Law and Ethics
- Advertising Copywriting

EXPERIENCE

10/2013 to 05/2014

Editor, Southern Communicator

School of Journalism and Communications' Newsletter—Collegedale, TN

Collect story ideas, assign stories, collect photos, write articles and have the whole newsletter collected and designed on deadline.

01/2014 to 05/2014

Copy Editor, Southern Accent

Southern Adventist University's School Newspaper – Collegedale, TN

Check articles for correct grammar, spelling, usage and style, fact checker, find news article ideas, design the layout and write news articles.

Summers 2010-2013

Chief Information Office/Information Technology Office Clerk Summer Hire

NAVFAC NW (Naval Facilities Engineering Command)—Bangor, WA

Worked as customer service to both Navy and civilian workers with their computer questions and problems. Scanned documents, created "How-to" guides on Word, updated user profiles, updated links on the department's homepage, created multiple lists on Excel, updated blue prints for multiple buildings and created/designed information packets for the IT department.

08/2012 to 05/2013

Orphanage and Daycare Worker

IHNFA & Hogar de Niños—Santa Barbara, Honduras

Responsible for over 60 children at both locations, cooked meals, taught English and math, watched the children and maintained safety, and kept a blog while abroad.

ACCOMPLISHMENTS

- Studied in Sagunto, Spain learning the language and culture, 2010-2011
- Secretary for Student Missions Club, 2013-2014
- Kappa Psi chapter of Lambda Pi Eta honor society member, 2013-2014

SKILLS

- Bilingual (English & Spanish)
- MS Office Suite
- Adobe Suite
- Social Media Presence: Twitter, Facebook and Blogging.
- Copyediting and proofreading